

Topic/Department/Identifier	Contact(s)	Extension(s)
Accounts Payable	Cheryl Bailey	11220
Advanced Placement (AP) testing	Greg McDaniel	12998
AESOP/Absence Management	Drew Wilkins	11280
AIMSWEB (Instructional)	Bldg Lit Coaches	
AIMSWEB (Data)	Rhonda Fox	11250
ALICE	Becky Coffman	11940
Alumni	Lynn Kissel	11230
Aquatics Center/Pool	Lisa Brown	12036
Assessments; Developmental Preschool	Paula Williams	11950
Assessments; ISTEP+, NWEA, IREAD, ECA	Lisa Kern	TBA
Assessments; Special Education	Paula Williams	11950
Assistive Technology	Paula Williams	11950
Athletic Code of Conduct	Greg Schellhase	12989
Autism Support Team	Paula Williams	11950
Background Checks (Employees)	Susan Cleary	11210
Background Checks (Volunteers)	Ann Hall	17073
Before and After Care (BAC)/Bridge	Sue Gregerson	17106
Bidding (see Purchasing)	Kerry Dienhart	11240
Board Calendar	Jane Johnson	11910
Board Meetings/Agendas	Scott Robison	11999
Board Minutes and Meeting Calendar	Jane Johnson	11910
Board Policy	Scott Robison	11199
BRAVO	Ann Hall	17073
Budget	Mike Shafer	11970
Buildings and Grounds	Becky Coffman	11940
Bus Routes	Amy Eaton	11802
Calendar (Corporation School Year Calendar)	Scott Robison	11999
Canvas (Learning Management System)	Kyle Beimfohr	11470
Case Conference Procedures, Documentation, Eligibility	Paula Williams	11950
Cell Phones (The district no longer provides cellular phones)	Dan Layton	11400
Certified Interview Coordination	Susan Cleary	11330
Child Find	Paula Williams	11950
Child Study Team / RTI / Instructional Support Teams	Paula Williams	11950
Claims and Reimbursements	Cheryl Bailey	11220
Class size metrics and related staffing	Becky Coffman	11940
CocaCola Orders	Kerry Dienhart	11240
Collective Bargaining	Becky Coffman	11940
College and Career Readiness Counselor	Dana Nelson	12982
Communications (District Nexus Newsletters, print and electronic)	Scott Robison	11999
Community Correction Advisory	Greg Kirkman	12978
Conference registration	Building Principals	
Contracts (for business, services, equipment, etc.)	Mike Shafer	11970
Copy Machines	Dan Layton	11400
CORE 40 Diploma (grades 9-12)	Greg McDaniel	12998
Credit cards	Nancy Stoltz	11270
Curriculum (Committees for adoption of materials)	Jenny Froehle/Kris Devereaux	13008/14131
Custodial and Maintenance Matters	Becky Coffman	11940
Data Interpretation and Analysis	Rhonda Fox/Kerri Rombach	11250/11350
Demographic Forecasting	Mike Shafer	11970
Developmental Preschool Director	Christina Moore	62992
Developmental Preschool and USS Administrative Assistant	Joyce Johnson	11261
District Discussion ZEA	Becky Coffman	11940
Dynacal	Carolyn Goetz/Secretaries	11420
Eagle Recreation Program	Sue Gregerson	17106
Early Literacy	Jenny Froehle/Connie Largent	13008/19999
Economic Development Corporation	Tim East	12999
Email (Outlook)	Pat Taylor	11430
Emergency closing/delay information	Scott Robison	11999
Emergency repairs of equipment/systems in buildings	Chris Kuonen	62321
Employee Health Insurance Committee	Robyn Nelson	11290
Employment Application Process	Susan Cleary	11210
Energy Education (Conservation program, utility cost savings)	Bob Bostwick/Ron Wright	11127
ENL (English as a New Language), ELL (English Language Learners)	Paula Williams	11950
ENL Placement, Curriculum, Staffing	Paula Williams	11950
ESC Room Scheduling	Deirdre Moore	11200
Experience Credit (Initial Employment, Certified)	Becky Coffman	11940
Expulsions (Assignment of Examiner, legal matters, legal notices)	Joni Golde/Scott Robison	11260/11999
External relations and partnerships	Scott Robison	11999

Topic/Department/Identifier	Contact(s)	Extension(s)
Facilities Rental	Becca King	17105
Flyers/Brochures for school distribution (permission)	Jane Johnson	11910
FMLA (Family Medical Leave Act)	Kristin Ewing	11330
Food Service	Jan Swander	11600
Gifted and Talented Program (see High Ability)	Lori Willy	11126
Governmental and Legislative Relations	Scott Robison	11999
Grant Reimbursement/Administration	Regina May	11133
GROW (Before and After Care, Summer Camps, Bridge Program)	Sue Gregerson	17106
High Ability Elementary	Jenny Froehle	13008
High Ability General Questions	Lori Willy	11126
High Ability High School	Greg McDaniel	12998
High Ability Middle School	Kris Devereaux	13978
High School credit recovery	Tim East	12999
High school summer school (CIESC)	Greg McDaniel	12998
Homebound Services	Paula Williams	11950
Homeless Students	Lynn Kissel	11230
HR Files and Records	Susan Cleary/Kristin Ewing	11210/11330
Human Resources	Robyn Nelson	11290
HumanEX	Becky Coffman	11940
ICIA Curriculum Meetings	Jenny Froehle/Kris Devereaux	13008/14131
IDEA/Article 7 Special Education Legal Compliance	Paula Williams	11950
IIEP Staff Training/Helpdesk	Joni Golde	11260
ISTEP+, IREAD (grade 3-12)	Lisa Kern	TBA
Job Postings	Susan Cleary	11210
K-12 Guidance Coordination	Jenny Froehle/Kris Devereaux	13008/14131
K-4 Library Coordination	Carly Havlik	11410
Library Coordination	Liz Overberg	
LAS (mandated ENL testing)	Paula Williams	11950
Leadership Team Agenda	Scott Robison	11999
Leaves of Absence	Kristin Ewing	11330
Legal Matters	Scott Robison	11999
Licensing (Teacher and Administrators)	Drew Wilkins	11280
Life Insurance	Robyn Nelson	11290
Maintenance questions	Chris Kuonen	62321
Master Contract with ZEA	Scott Robison	11999
Media Spokesperson	Scott Robison	11999
MiSi-Data Warehouse	Kerri Rombach	11350
My Reading Coach-Fluent Reading Trainer	Paula Williams	11950
New Employee Orientation	Susan Cleary	11210
New Teacher Academy	Jenny Froehle/Lori Willy	13008/11126
NEXUS Newsletter News gathering, production, editing	Lynn Kissel	11230
Non-Certified Employee Evaluations	Susan Cleary	11210
Nonviolent Crisis Intervention Training (NVCI)	Joni Golde	11260
OSEP Compliance Indicators	Paula Williams	11950
Otis Lennon IQ Testing (grades K-4)	Lisa Kern	11800
PAC	Rachel Shafer	12345
Paraprofessional Assessment	Joni Golde	11260
Paraprofessional Training	Christina Moore	62992
Part B Funds/Grants (Special Education)	Paula Williams	11950
Payroll	Julie Wiles	11360
PD Express	Building Principals	
Personnel	Robyn Nelson	11290
Podcast	Carolyn Goetz	11420
Police Partners	Becky Coffman	11940
Pool/Aquatics Center	Lisa Brown	12036
Population Balancing (redistricting)	Becky Coffman	11940
Pow-Wow scheduling (Intergovernment agency discussion group; monthly)	Jane Johnson	11910
Preschool, Universal Preschool	Shelley Lantz	10501
Professional Development (elementary & secondary)	Jenny Froehle/Kris Devereaux	13008/14131
Professional Development Budget	Jenny Froehle/Kris Devereaux	13008/14131
Professional Development Processing	Buildings	
Professional Development Programming	Buildings	
Professional Development Requests	Building Principals	
Professional Growth Points (PGP)	Building Principals	
Professional Membership Renewals	Janet Dunmyer	11270
PTO Council	Scott Robison	11999

Topic/Department/Identifier	Contact(s)	Extension(s)
Public records requests (Open Door Law administration)	Jane Johnson	11910
Purchase Orders	Nancy Stoltz	11320
Purchasing	Kerry Dienhart	11240
Remediation Programming	Paula Williams	11950
Rentals	Becca King	17105
Requests for Proposals (to purchase services or equipment)	Mike Shafer	11970
Residency (tuition, transfers, etc...)	Lynn Kissel	11270
Response to Instruction (RTI)	Principals	
Riviera Daycare at ZMS	ZMS Rooms 512, 513, 514, 515	13+room #
Room rentals/scheduling	Building Secretaries	
School Board Meetings	Scott Robison	11999
School Board Minutes	Scott Robison	11999
School Board Podcast	Carolyn Goetz	11420
School Board Policy	Scott Robison	11999
School Calendar	Scott Robison	11999
School delay and closure decision making	Scott Robison	11999
School Psychologists	Paula Williams	11950
School Safety/Crisis Planning	Becky Coffman	11940
SE Report Preparation (December 1 special education count)	Joni Golde	11260
Section 504 (Federal law pertaining to special student accommodations)	Paula Williams	11950
Sick Leave Bank	Robyn Nelson	11290
Special Education: Assistive Technology	Paula Williams	11950
Special Education: Digital Rights Manager	Emiy Duhn	62980
Special Education: Digital Rights Technology Support	Doru Stoian	11450
Special Education: Evaluation Team Coordination	Paula Williams	11950
Special Education: Extended School Year	Christina Moore	62992
Special Education: FBA/BIP (Functional Behavior Analysis/Behavior Intervention Program)	Christina Moore	62992
Special Education: IDEA/Article 7	Paula Williams	11950
Special Education: Mandated Trainings	Paula Williams	11950
Special Education: Manifest Determination (Special Ed expulsion cases)	Paula Williams	11950
Special Education: ISTAR, ISTAR-KR (Alternative Assessment for ISTEP)	Christina Moore	11201
Special Education: NCSC (Special Education equivalent to ISTEP)	Christina Moore	62992
Special Education: NIMAS (digital rights requirements)	Paula Williams	11950
Special Education: Post School Follow Up	Joni Golde	11260
Special Education: Preschool Child Find	Christina Moore	62992
Special Education: Student Transition Plans	Paula Williams	11950
Special Education: Therapists/Related Services	Christina Moore	62992
Special Projects Division (GROW, Eagle Recreation, Rentals, etc.)	Julie Oakley	17107
Strong In Every Way	Amanda Slonaker	17990
Student Handbooks	Becky Coffman	11940
Student Incident Reports	Kerry Dienhart	11240
Student Registration	Lynn Kissel	11230
Student Registration (Summer)	Deirdre Moore	11405
Student Transfer/Move-in Questions	Lynn Kissel	11230
Substitute Coordination	Drew Wilkins	11280
Summer Camps	Julie Oakley	17107
Teacher Contracts	Julie Wiles	11360
Teacher Evaluation (ZTEP)	Jenny Froehle	13008
Teacher of the Year Award	Lynn Kissel	11230
Tech Support (Or online @ http://helpentry.zcs.k12.in.us/hdaccess/)	Tech Department	11405
Technology Leadership	Dan Layton	11400
Technology Training Academy	Kyle Beimfohr	11470
Temperature Control of Buildings	David Board/Jeff Wade	11994/12902
Textbook Adoption	Kris Devereaux/Lisa Kern	14131/11800
Textbook Fee Statements	Regina May	11133
Time Sheets	Kerry Dienhart/Julie Wiles	11240/11360
Title I (Federal Grant)	Kris Devereaux	14131
Title II A,B, D (Federal Grant)	Jenny Froehle/Kris Devereaux	13008/14131
Title III	Paula Williams	11950
Title V (Federal Grant)	Becky Coffman	11940
Transportation: Bus Routes	Amy Eaton	11802
United Way Campaign	Lynn Kissel	11230
Universal Preschool	Julie Oakley	17107
Volunteers	Ann Hall	17073
Website: District	Carolyn Goetz	11420
Wellness Committee/Questions	Robyn Nelson	11290
Z Care Director (see GROW)	Julie Oakley	17107
Z Care Secretary (see GROW)	Becca King	11126
Zionsville Education Foundation	Scott Robison	11999